

Update of Customer Contacts

(Not applicable for Trade Finance Services)

Please mail the completed form to: **Maybank, PSC-Kovan, 996B Upper Serangoon Road, S(534736)** or to any of our 22 Branches. For further assistance, please call 1800-MAYBANK (1800-629 2265) or (65) 6533 5229 (Overseas). Please allow at least 3 business days from our receipt of your instructions, for your records to be updated.

1. Personal Particulars (as in Bank's records currently)													
Salutation <small>(Please ✓ one)</small>	<input type="checkbox"/> Dr	<input type="checkbox"/> Mr	<input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Mdm										
Account holder's Name													
NRIC/Passport/Business Registration Number													
Passport expiry date <small>(Please provide a photocopy of the passport for Bank's record.)</small>	D D / M M / Y Y Y Y												
2. Change Address		3. Change Contact Details											
New Registered Address/Residential Address (P.O. Box address is not allowed)		Country Code	Contact Number										
Postal Code		Mobile Number^											
		Home Number											
		Office Number											
		Fax Number											
		Email Address											
New Mailing Address <input type="radio"/> Shade if it is the <u>SAME</u> as above. If not, please specify below:		<small>^The new mobile number and email address provided here will be used for all your banking services, to receive alerts and One-Time Password (OTP). This mobile number will supersede all mobile number(s) currently in our records. Please note that only Singapore registered number will receive SMS, alerts and notifications on all banking services.</small>											
Postal Code													
4. Accounts to be updated (Please complete either (A) & (B) below)													
(A) Please use the new mailing address(es) and contact(s) for all my/our accounts selected below:													
<input type="checkbox"/> All Maybank Retail accounts <input type="checkbox"/> Etiqa Insurance Pte Ltd <small>(Update with changes from Part 2 & 3 only)</small>		<input type="checkbox"/> All Maybank <i>Private Wealth</i> accounts <input type="checkbox"/> Maybank Kim Eng Securities Pte Ltd account(s) <small>(Update with changes from Part 2 & 3 only)</small> <small>Address update must be accompanied by "SGX Update of Particulars Form (Individual/Joint)" form duly witnessed by a Branch Officer</small>											
(B) Please use the <u>new mailing address(es)</u> and contact(s) for my/our specific account(s) selected below:													
Account Type	Account Number/Portfolio Number	Account Type	Account Number/Portfolio Number										
5. Authorisation and Declaration (for account(s) that require 2 or more signatures, the joint account holder(s)/authorised signatory(ies) are required to sign below)													
*Please delete whichever is not applicable													
I/We* agree and allow the Bank to disclose information to Etiqa Insurance Berhad (Singapore Branch) and Maybank Kim Eng Securities Pte Ltd (where applicable) by giving them a copy of this signed form, so that they can update their records according to my/our* instructions indicated in Part 4 of this form. I/We* agree that the Bank or the companies listed above may verify my/our* signatures against their records before acting on my/our* instructions. I/We* declare that the above information provided by me/us* is correct as at _____ (date).													
Authorised Signatory Name NRIC / Passport No.	Authorised Signatory Name NRIC / Passport No.	Authorised Signatory Name NRIC / Passport No.	Authorised Signatory Name NRIC / Passport No.										
For Bank Use Only													
CIF <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Instruction to PSC - Kovan* *Tick where applicable <input type="checkbox"/> Remove Hold Mail tagged at CIF level <input type="checkbox"/> Untag TLAST "Update Customer's Address" on all accounts <input type="checkbox"/> Remove Hold Mail tagged on the following accounts Account number(s) _____ <input type="checkbox"/> Other instructions _____												
VERIFICATION OF SIGNATURES <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%;">Verified by</td> <td style="width:85%;"></td> </tr> <tr> <td>Date</td> <td>Signature/Name/PF no./Date</td> </tr> <tr> <td>Branch</td> <td></td> </tr> </table>	Verified by		Date	Signature/Name/PF no./Date	Branch		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%;">Maker</th> <th style="width:50%;">Checker</th> </tr> <tr> <td style="height: 40px;">Signature/Name/PF no./Date</td> <td style="height: 40px;">Signature/Name/PF no./Date</td> </tr> </table>			Maker	Checker	Signature/Name/PF no./Date	Signature/Name/PF no./Date
Verified by													
Date	Signature/Name/PF no./Date												
Branch													
Maker	Checker												
Signature/Name/PF no./Date	Signature/Name/PF no./Date												

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