



**Business Internet Banking(BIB)
Update of Customer Contacts Form**

Please mail the completed form to **MAYBANK, PSC-Kovan 996B Upper Serangoon Road S534736**, or drop it off at any of our Branches.

For enquiries, please call our **Business Banking hotline** at **1800 777 0022** or **6777 0022** (Calling from Overseas), between 9am and 6pm, Mondays to Fridays (excluding public holidays).

Please allow at least **5 business days** from the day we receive this form for your records to be updated.

Part 1: Applicant

Name of Company _____

Registration/UEN Number _____

Part 2: BIB Notifications

It is necessary for you to provide at least **one** mobile phone number and 1 email address for receiving alerts, notifications and Transactions Signing Codes. This is to help you ensure that transactions are authorised and to further enhance security for selected transactions types.

Please note that the information provided here shall supersede **all** record(s) of mobile number(s) and email address that are currently on our records.

Add Remove

	<u>Country Code</u>	<u>Mobile Phone Number</u>	<u>Name as in NRIC/Passport</u>
1	<input type="text"/>	<input type="text"/>	_____
2	<input type="text"/>	<input type="text"/>	_____
3	<input type="text"/>	<input type="text"/>	_____

Please ensure that at least one of the above is a **local** mobile phone number to receive SMS notifications

Add Remove

Email Address

<input type="text"/>
<input type="text"/>

NOTE

The new mobile phone number(s) and email address provided here will apply to all accounts the company has with Maybank and will be used for communication with your company on all banking matters including BIB notifications.

Part 3: Authorised User(s) Mobile Number & Email

Please print additional copies of this page if you have more Users.

Authorised User 1

Name as in NRIC/Passport _____

NRIC/Passport Number _____

Mobile Number +65

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Email Address

Signature¹

Authorised User 2

Name as in NRIC/Passport _____

NRIC/Passport Number _____

Mobile Number +65

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Email Address

Signature¹

¹ The Bank will require a photocopy of NRIC/Passport for Users who are non-authorised signatories for identification purposes.

Authorised Persons / Authorised Signatory Signature

Signature based upon Mandate or Board Resolution signing condition. If more signatures are required, just append to the below

Authorised Person / Authorised Signatory
Name :
NRIC Number :

Authorised Person / Authorised Signatory
Name :
NRIC Number :

Authorised Person / Authorised Signatory
Name :
NRIC Number :

Authorised Person / Authorised Signatory
Name :
NRIC Number :

FOR BANK USE ONLY

CIF:

Customer's Signature, NRIC and Signing Condition verified by:

Signature/ Name/Date

Maker: _____
Signature/ Name/Date

Checker: _____
Signature/ Name/Date