



Please mail the completed form to **MAYBANK**, Retail Credit Administration & Documentation, Maybank Centre, No. 1, Ang Mo Kio Street 64, Singapore (569083).  
For enquiries, please call your lending branch or **1800-MAYBANK** (1800-629 2265).

### Customer Details

Full Name as in NRIC/ Passport  Mr  Ms  Mdm  Mrs  Dr \_\_\_\_\_

NRIC/ Passport No. \_\_\_\_\_ Preferred Contact No. \_\_\_\_\_ (Home/Office/Handphone)

Full Name as in NRIC/ Passport  Mr  Ms  Mdm  Mrs  Dr \_\_\_\_\_

NRIC/ Passport No. \_\_\_\_\_ Preferred Contact No. \_\_\_\_\_ (Home/Office/Handphone)

### Loan Details

Loan Type  Commercial and Industrial Property Financing  Education Loan  HDB Home Loan  
 Renovation Loan  Private Residential Home Loan  Others \_\_\_\_\_

Loan Account No. \_\_\_\_\_

### Request Details

**Note:** Fees and charges apply. For more details on the prevailing fees and charges, call **1800-MAYBANK** (1800-629 2265), or visit [www.maybank2u.com.sg](http://www.maybank2u.com.sg) or any of our 22 Branches.

#### 1. Prepayment / Full Redemption

A. Prepay my loan for S\$ \_\_\_\_\_ giving the Bank  
 \_\_\_\_\_ months' notice, **Or**  on \_\_\_\_\_ (DD/MM/YYYY)  
 Maintain same instalment upon prepayment, **Or**  Maintain same loan tenure upon prepayment

#### B. Fully redeem my loan by giving the Bank

\_\_\_\_\_ months' notice, **Or**  on \_\_\_\_\_ (DD/MM/YYYY)

Reason for redemption:

- Sale of property.  
 Refinancing, to \_\_\_\_\_ bank (optional).  
 Others, please specify: \_\_\_\_\_.

Mode of payment is via:

- CPF for the amount of S\$ \_\_\_\_\_  
 Cash / Cheque / Debit from account no. \_\_\_\_\_ for the amount of S\$ \_\_\_\_\_

#### Notes:

- The bank will appoint from its list of panel law firm to act in the event of full redemption. Any legal fees incurred shall be fully borne by you.
- For mortgage loan customers, who are currently servicing their monthly instalments via CPF, please arrange with CPF Board directly to revise the sum of CPF monies in the event that your prepayment results in a change of monthly instalment.
- Please arrange for CPF payment to be effected at least 3 working days prior to actual prepayment / redemption date to avoid any late charges being incurred (including breakage fee for SIBOR mortgage loan).
- If you are making a full discharge of Bank's interest on the property upon loan redemption, you will need to make arrangements for fire insurance coverage (if required) on the property as the Bank is no longer obliged to ensure that the fire insurance on the property is in force. For insurance coverage obtained from ETIQA Insurance Berhad, please contact them via email at [assets@etiqa.com.sg](mailto:assets@etiqa.com.sg) to continue/cancel the fire insurance on the property, **after completion date**.

#### 2. Change in Loan Tenure / Monthly Instalment

- Increase / Reduce in loan tenure from \_\_\_\_\_ to \_\_\_\_\_  
 Increase / Reduce in monthly instalment from S\$ \_\_\_\_\_ to S\$ \_\_\_\_\_

#### 3. Approval to Rent Out Property

Name(s) of Tenant(s) \_\_\_\_\_

Expected Monthly Rental S\$ \_\_\_\_\_ Lease Term \_\_\_\_\_ (years/months)

**Note:** Please submit a copy of tenancy agreement of above arrangement.

#### 4. Change of designated Savings/Current Account for servicing monthly instalment purposes

From A/C No.: \_\_\_\_\_ to A/C No.: \_\_\_\_\_

**Note:** This will include all instalments, interest, fees, other charges and expenses payable (such as fire insurance premium deduction).

Other Additional Request(s) / Comment(s) (if applicable)

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**Declaration**

By submitting this application,

I/ we hereby: -Acknowledge that you may decline my/our application without providing any reason.

1. I/ We agree that the approval of this application is subject to the Bank's discretion and that the Bank reserves the right to decline the application without giving any reason.
2. I/ We agree to pay any fees/charges/costs incurred by the bank or by any third party appointed by the Bank with our consent in relation to this request.
3. I/ We warrant that all information and documents provided by me/us are true and accurate and I/we have not willfully withheld any material facts.
4. I/ We authorize you to conduct credit checks and to obtain and/ or verify any information about me/ us from/with any source as you may in your absolute discretion deem fit.
5. I/ We understand that all documents submitted are not returnable and agree to provide any additional information and supporting documents from time to time as may be required by the Bank.
6. I/ We acknowledge that if my/our request on change of security is approved by the Bank, there may be a time lapse in the discharge of the existing security charged to the Bank for any reason whatsoever and I/we agree that the Bank shall not be liable for any losses, damages, costs and charges that may be incurred by me/us as a result thereof.

\_\_\_\_\_  
Signature of Main Applicant / Date:  
Name :

\_\_\_\_\_  
Signature of Joint Applicant / Date:  
Name:

Note: Signature(s) must be the same as per the Bank's records.

**For Bank's Use Only**

Remarks:

Signature verified by \_\_\_\_\_ Branch/Unit \_\_\_\_\_ Date \_\_\_\_\_