

Part 3: Maybank Current/Savings Account(s) to be linked to BIB¹

Account Number _____ (Account 1)

Account Number _____ (Account 2)

Account Number _____ (Account 3)

Account Number _____ (Account 4)

Part 3B: Maybank Cardmember's Card to be linked to BIB

All business card accounts belonging to the Cardmember(s) below will be accessible through BIB.

Cardmember's card accounts to be linked to BIB (Cardmember 1)

Name as in NRIC/PassportNRIC

Cardmember's card accounts to be linked to BIB (Cardmember 2)

Name as in NRIC/PassportNRIC

Cardmember's card accounts to be linked to BIB (Cardmember 3)

Name as in NRIC/PassportNRIC

Cardmember's card accounts to be linked to BIB (Cardmember 4)

Name as in NRIC/PassportNRIC

¹ Note that only the Company's Current, Savings, Time Deposit and Term Loan accounts with Maybank can be linked to the Business Internet Banking Service. However, Time Deposit and Term Loan accounts can only have access to Enquiry Services.

Part 4 : BIB Service Packages

Please choose **one** of 3 service packages below, comprising **Starter Package**, **All-In-One Package** and **Pick-n-Choose Package**. If you select Pick-n-Choose Package, please also tick the services you require.

| | Starter Package <input type="checkbox"/> | All-In-One Package <input type="checkbox"/> | Pick-n-Choose Package <input type="checkbox"/> |
|--|---|--|---|
| Enquiry Services | | | |
| Account Enquiry | ✓ | ✓ | ✓ |
| Cheque Status Enquiry | ✓ | ✓ | <input type="checkbox"/> |
| Transactional Service | | | |
| Payroll Service (APS) | | ✓ | <input type="checkbox"/> |
| Inward/Outward GIRO² | | ✓ | <input type="checkbox"/> |
| Local Funds Transfer/ Payment³ | | ✓ | <input type="checkbox"/> |
| International Funds Transfer/ Payment⁴ | | ✓ | <input type="checkbox"/> |

² Inward/Outward GIRO (also known as OBG), supports batch-file submission for Collection and Payment.

³ Includes Stop Payment of Cheque, GIRO transfers, Foreign Currency Transfers within Maybank Singapore and FAST transfers, Credit Card Payments and Inward Funds Transfer

⁴ Includes remittance and RegionLink same-day funds transfer to accounts with Maybank Malaysia
Malayan Banking Berhad (incorporated in Malaysia) UEN S60FC1376L
BIB Application Form, effective as at 21 December 2016

Part 5A: For Starter Package only.

Please appoint Authorised BIB User(s) and assign access rights to the respective accounts and BIB services. Each Authorised User named below will be issued with a Security Token. First 3 tokens are free, with subsequent tokens chargeable at S\$30 each.

Please print additional copies of this page if you have more current/savings accounts or card accounts.

Appoint your BIB Users:

**Authorised
User 1**

**Authorised
User 2**

**Authorised
User 3**

**Authorised
User 4**

Name as per NRIC

Name as per NRIC

Name as per NRIC

Name as per NRIC

Give User(s) access to account(s):

Deposit Account

| | | | | |
|-----------|--------------------------|--------------------------|--------------------------|--------------------------|
| Account 1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Account 2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Account 3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Account 4 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Credit Card⁵

| | | | | |
|---------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Card member 1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Card member 2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Card member 3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Card member 4 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

⁵Authorised User who have access to the card member's card would also be able to make payment. By enrolling the card member, any other cards held by the card member would be automatically enrolled

Part 5B: For **All-In-One Package** only.

Please appoint Authorised BIB User(s) and assign access rights to the respective accounts and BIB services. Each Authorised User named below will be issued with a Security Token. First 3 tokens are free, with subsequent tokens chargeable at S\$30 each.

Please print additional copies of this page if you have more Accounts or Cards.

Appoint your BIB User(s)

Authorised Users will be able to view details and make payment for the card account(s) belonging to the Cardmember(s) indicated below, as well as for future card accounts held by these Cardmembers.

| Authorised User 1 | Authorised User 2 | Authorised User 3 | Authorised User 4 |
|----------------------|----------------------|----------------------|----------------------|
| _____ | _____ | _____ | _____ |
| Name as per NRIC | Name as per NRIC | Name as per NRIC | Name as per NRIC |

Give User(s) access to account(s):

Deposit Account

| | | | | |
|-----------|--------------------------|--------------------------|--------------------------|--------------------------|
| Account 1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Account 2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Account 3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Account 4 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Credit Card⁶

| | | | | |
|---------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Card member 1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Card member 2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Card member 3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Card member 4 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

⁶Authorised User who have access to the card member's card would also be able to make payment. By enrolling the card member, any other cards held by the card member would be automatically enrolled

Grant Users the rights to Create or Approve transactions:

| | | | | |
|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Create | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | OR | OR | OR | OR |
| Approve⁷ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Note All users named above will have access to the following BIB services

- ✓ Account Enquiry
- ✓ Cheque Status Enquiry
- ✓ Payroll Service (APS)
- ✓ Inwards/Outwards GIRO
- ✓ Local Funds Transfer/Payment
- ✓ International Funds Transfer/Payment

⁷ Approver can also create transactions

Part 5C: For Pick-n-Choose Package Only.

Please appoint Authorised BIB Users and assign access rights to the accounts and BIB services.

Each Authorised User named below will be issued with a Security Token. First 3 tokens are free, with subsequent tokens chargeable at S\$30 each.

Please print additional copies of this page if you have more Accounts or Cards.

Appoint your BIB User(s)

| | | | |
|------------------------------|------------------------------|------------------------------|------------------------------|
| Authorised User 1 | Authorised User 2 | Authorised User 3 | Authorised User 4 |
|------------------------------|------------------------------|------------------------------|------------------------------|

| | | | |
|---------------------|---------------------|---------------------|---------------------|
| Name as per NRIC | Name as per NRIC | Name as per NRIC | Name as per NRIC |
|---------------------|---------------------|---------------------|---------------------|

Give User(s) access to account(s):

Deposit Account

| | | | | |
|-----------|--------------------------|--------------------------|--------------------------|--------------------------|
| Account 1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Account 2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Account 3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Account 4 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Credit Card⁸

| | | | | |
|---------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Card member 1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Card member 2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Card member 3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Card member 4 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

⁸ Authorised User who have access to the card member's card would also be able to make payment. By enrolling the card member's card, any other cards held by the card member would be automatically enrolled

Grant User(s) the rights to Create or Approve transactions for the services selected:

| | | | | |
|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Create | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | OR | OR | OR | OR |
| Approve⁹ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Enquiry Services

| | | | | |
|------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Account Enquiry | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Cheque Status Enquiry | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Transactional Services

| | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| Payroll Service (APS) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Inward/Outward GIRO | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Local Funds Transfer / Payment | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| International Funds Transfer/ Payment | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

⁹ Approver can also create transactions

Part 6: Particulars of Authorised User(s)

Please print additional copies of this page if you have more Users.

Authorised User 1

Name as in NRIC/Passport _____

NRIC/Passport Number _____

Gender (Female/Male) Male Female

Designation _____

Mailing Address _____

Postal _____

Mobile Number _____

Date of Birth (DD/MM/YYYY) ____ - ____ - ____

Nationality _____

Signature¹⁰**Authorised User 2**

Name as in NRIC/Passport _____

NRIC/Passport Number _____

Gender Male Female

Designation _____

Mailing Address _____

Postal _____

Mobile Phone _____

Date of Birth (DD/MM/YYYY) ____ - ____ - ____

Nationality _____

Signature¹⁰

¹⁰ The Bank would require a photocopy of NRIC/Passport for Users who are non-authorized signatories for identification purposes

Authorised User 3

Name as in NRIC/Passport _____

NRIC/Passport Number _____

Gender (Female/Male) Male Female

Designation _____

Mailing Address _____

Postal _____

Mobile Number _____

Date of Birth (DD/MM/YYYY) __ - __ - ____

Nationality _____

Signature¹¹**Authorised User 4**

Name as in NRIC/Passport _____

NRIC/Passport Number _____

Gender Male Female

Designation _____

Mailing Address _____

Postal _____

Mobile Phone _____

Date of Birth (DD/MM/YYYY) __ - __ - ____

Nationality _____

Signature¹¹

¹¹ The Bank would require a photocopy of NRIC/Passport for Users who are non-authorized signatories for identification purposes

Part 7: Approval Mandate (applicable to **All-In-One Package** and **Pick-n-Choose Package** only)

Controls on Approver's mandate:

*(Please tick **one** only)*

- Approver **can** approve transactions that he/she creates
OR
 Approver **cannot** approve transactions that he/she creates

Number of Approvers required to authorise a transaction¹².

*(Please tick **one** only)*

- 1 Approver
 2 Approvers
 3 Approvers
 Customised Authorisation

¹² For Stop Payment of Cheque, only one Authorised Approver is required to approve the request.

Part 8: Customised Authorisation¹³

NOTE

Customised Authorisation applies only to account(s) listed in Part 2, provided “Customised Authorisation” is selected in Part 6.

Before you proceed, please refer to the illustration on the following page, for help on the completion of Part 7.

Assign Users to Groups

| Name of Authorised User | Authorisation User Group (please indicate A, B or C below) |
|-------------------------|---|
| | |
| | |
| | |
| | |
| | |
| | |

| | <u>Authorisation Amount</u> | <u>Authorisation is based on approval by User(s) from selected Group(s) (A / B / C)</u> |
|--------|-----------------------------|---|
| Tier 1 | Up to S\$ _____ | _____ |
| Tier 2 | Up to S\$ _____ | _____ |
| Tier 3 | Up to S\$ _____ | _____ |

Important Note

- ONE approver from any Group will be sufficient mandate for Stop Payment of Cheque.
- The authorisation amount stated above is per transaction. Authorised Users can approve multiple transactions up to the maximum Daily Transaction Limit of each service.
- The Daily Transaction Limit for BIB is S\$5M. The limit for Sole Proprietorship is S\$1M. Daily Transaction Limit for other constitutions, is S\$5M. This limit does not apply to APS and OBG

Illustration

Assign Users to Groups

| Name of Authorised User | Group (can only be A / B / C) |
|-------------------------|-------------------------------|
| <i>John Tan</i> | A |
| <i>Ahmad Sufian</i> | A |
| <i>Peter Lim</i> | B |
| <i>Zhang Wei</i> | B |
| <i>Anna Reyes</i> | C |
| <i>Muthu Chandra</i> | C |

Tiered Mandate

| | <u>Authorisation Amount Up To</u> | <u>Authorisation is based on approval by User(s) from selected Group(s) (A / B / C)</u> | |
|---------------|-----------------------------------|---|--|
| Tier 1 | <i>S\$ 1M</i> | <i>1 A or 2 B</i> | Transactions of up to S\$1M must be authorised by one Approver from either Group A or 2 Group from B |
| Tier 2 | <i>S\$ 2M</i> | <i>2 A or 2 B</i> | Transactions of up to S\$2M must be authorised by two Approvers from Group A or two from Group B |
| Tier 3 | <i>S\$ 5M</i> | <i>1 A AND 1B AND 1 C</i> | Transactions of up to S\$5M must be authorised by three Approvers, one from each Group. |



Business Internet Banking (BIB) Application

Please forward the completed form and all documents to Account Holding Branch OR Account Managers/Relationship Managers

Part 9 : Declaration by Applicant

I/We hereby

1. Apply for Maybank Business Internet Banking Service as set out above.
2. Confirm that I/we have read, understood and hereby agree to be bound by the Terms and Conditions of Maybank Internet Banking Services available at maybank2u.com.sg as may be amended and prevailing from time to time
3. Confirm that the Terms and Conditions of Maybank applicable to each and all of the services for which I/we have applied have been made available to us, and that I/we have read, understood and hereby agree to be bound by each and all of such Terms and Conditions, as may be amended and prevailing from time to time.
4. Confirm that each and all the Authorised Users named herein are authorised to operate and use any and all services granted and provided to me/us through the Maybank Business Internet Banking Service, and that the mandate and authority granted to each of the Authorised Users as set out in PARTS 4, 5, 6, 7 AND 8 herein shall apply in this respect.
5. Confirm and agree that any existing mandate which I/we have with Maybank for Business Internet Banking will not apply to the above Maybank Business Internet Banking Service for which we herein apply.
6. Understand and acknowledge the characteristics of the controls to authorisation with regard to allowing "Approver **can** approve transactions that he/she creates" procedure, as opposed to opting for the procedure whereby the "Approver **cannot** approve transactions that he/she creates". Where we have opted for the "Approver can approve transactions that he/she creates" to create and approve a transaction, we agree to be responsible for all losses arising out of or in connection with the application and the said authorisation.
7. Confirm that all the information provided herein are true and accurate to the best of my/our knowledge as at the date of this application and do hereby undertake to notify the Bank of any changes whatsoever hereinafter made e.g. to authorised users or approval mandates.
8. Authorise Maybank to issue Access ID(s), Login PIN(s) and Token(s) to the Authorised User(s), where applicable.
9. Authorise Maybank to debit all subscription fees, administration and service charges relating to my/our application and/or use of Maybank Business Internet Banking Service from any of my/our accounts maintained with Maybank.
10. Undertake to indemnify and hold the Bank fully indemnified from and against any loss, costs (including solicitor and client costs on a full indemnity basis), charges, damages, claims, demands, actions, proceedings and all other liabilities of whatever nature and howsoever incurred or suffered by the Bank or which may be brought or preferred against the Bank as a result of the Bank agreeing to act on our said authorisation herein.
11. Understand that the Bank may terminate the provision of the Business Internet Banking Service by notice to us at any time.
12. Confirm that I/we have read, fully understand and accept the terms relating to the collection, use and disclosure of the relevant information (including personal data) as set out in the Terms and Conditions of Maybank Internet Banking Services. I/we acknowledge and agree that I/we are responsible for ensuring that each individual whose personal data has been provided to Maybank (including Authorised User(s) and Authorised Signatory(s) pursuant to my/our application(s) hereto and from time to time consents to the collection, use, disclosure and/or processing of his personal data by Maybank and Maybank's authorized service providers for purposes set out in policies, circulars, notices or guidelines governing collection, use and/or disclosure of personal data, including Maybank Data Protection Policy available inter alia at www.maybank2u.com.sg, which Maybank may update from time to time ("Data Protection Policies"). I/We shall ensure that all relevant individuals are furnished with a copy of the terms that apply to any facility, account with or service provided by Maybank and the aforesaid Data Protection Policies

Signature of Authorised Person(s) Signature based on the Mandate or Board Resolution signing condition. If more signatures are required, just append to the below.

Authorised Person
Name:
NRIC / Passport Number:

Authorised Person
Name:
NRIC / Passport Number:

Authorised Person
Name:
NRIC/Passport Number:

Authorised Person
Name:
NRIC / Passport Number:

| FOR BANK USE ONLY |
|--|
| <p>Signature, NRIC and Signing Condition verified by:</p> <p>_____</p> <p>Signature/ Name/Branch</p> <p>Date:</p> |
| <p><input type="checkbox"/> RSME Customer</p> |